MenuMaster_{tm} Automatic Program Dispatcher

* Allows user to customize program launchings
* Displays customized welcome message
* Displays user's personal workstation name
* Incorporates scroll-bar for quicker program navigation
* Displays time, day-of-week, date, holidays and events
* Personalized Phone Book w/Calendar
* Supports multi-user operation up to 250 workstations
* Features our under 1 second program loader for all signatures series programs

Point-of-Sale Retail Invoicing with Inventory Control

* Stores all customer information including: Company name, bill-to and ship-to address, phone and fax, message lines, volume year-to-date and last years volume, account balance, account terms, credit card number with expiration date, starting date, last sale date, residential/commercial, international zone, backorders, discounts, price level A-D, sales person's code, sales tax code, credit limit, fixed billing amount, customer code, sales rep commission, credit-card CCV, and user defined fields.
* Automatically updates the Inventory Quantities, Customer balances, Accounts Receivable, Sales-History, Serial Number, GL-Journal, Invoice Report and Daily Sales files.
* Holds up to 250,000 Inventory Items, 100,000 Customers and 10,000 Vendors
* Built-in inventory search by partial item number or partial description
* Built-in supersede feature for cross reference of older inventory items
* Automatic credit card authorization with check guaranty
* Supports all major bar-coding and scanning devices
* Min/Max pricing protects clerk from accidental under/over charge
* Produces debit memos and refunds
* Single button invoice credit reversal
* Prints pick tickets, labels, and shelf tags
* Allows for flexible payment terms of Cash, Check, Money Order, Net 0-360, Master, Visa, Discover and American Express cards.
* Produces user defined invoice messages with individual invoice override
* Allows for invoicing of labor, sub-labor and non-inventory items
* Supports 9 unique Inventory, Customer and Vendor Files
* Allows for placing customer orders on hold for future retrieval and invoicing
* Allows for freight charges to be added
* Tracks sales representative accounts for commission percentage reports
* Automatic customer alpha search
* Automatically tracks job numbers
* Displays amount tendered, displaying total, amount received and customer's change
* Prints forms on laser or dot matrix printers
* Supports up to 5 printers simultaneously
* Hyperlinks to the Backorder, Customer, Sales History, and Inventory files
* Supports up to 250 workstations simultaneously
* Flexible correction mode for accidental entries

Order Entry wholesale invoicing including ShipMaster Parcel Shipping System

* All of the features found in Point-of-Sale plus:
* Automatically updates the shipping manifests, backorder and shipping reports
* Built-in certified United Parcel Service electronic shipping system including rates for:
  Ground, 3-Day Select, 2-Day standard, 2-Day Early A.M., Overnight Standard Early A.M. and P.M. Saver, Letters, International World Wide Express and Expedite, Saturday Delivery, Delivery Confirmation & Adult Signature Required, as well as the ability to ship FedEx, RPS & US Post Office.
* Holds over 5 years of detailed shipping information for future parcel detailed information
* Built-in 200 Pound Electronic Scale Interface
* Supports oversize packages, hazardous materials handling, UPS additional handling and UPS Call Tags
* Automatic quotation-to-order function
* Automatic backorder tracking and backorder invoicing
* Tracks orders with order status report
* Handy add-on package function for shipping parcels not invoiced, including void package option
* Prints shipping labels for UPS, Federal Express, Post-Office, RPS and auxiliary carriers
* Instant add-on customer, vendor or manual entry shipping labels with memo detail for United Parcel Service, Federal Express, RPS, U.S. Post Office and an auxiliary.
* Retains up to 30,000 orders in the system for future processing
* Flexible correction mode for accidental entries

Accounts Receivable

* Automatically updates the Receivables, Customer, Banking, Deposit, History, Invoice and GL files
* Allows for the Adding, Viewing, Correcting and Archiving of transactions
* Automatically sorts transactions for organized detailed reports
* Prints customer statements
* Prints reports sorted by customer, invoice number, trial aging, paid only, unpaid only, both, summary, detail, cash-only, non-cash, COD and net-terms.
* Prints reports within selected starting and ending dates
* Prints reports to screen or printer
* Accepts and records customer payments
* Automatically produces the bank deposit
* Flexible correction mode for accidental entries
* Direct hyperlink to your backorder, customer and inventory files

Accounts Payable

* Automatically updates the Payables, Banking, General Ledger, Journal and Vendor files
* Allows for the Adding, Viewing, Correcting and Archiving of vendor invoices
* Automatically sorts transactions for organized detailed reports
* Prints all reports to screen or printer
* Prints reports sorted by purchase order, trial aging, general ledger account, paid & unpaid only, both, summary, detail, include deferred transactions and report codes A-Z.
* Prints reports within selected starting and ending dates
* Automatic check writing feature, individual or batch
* Flexible correction mode for accidental entries
* Direct hyperlink to your Banking and Vendor file maintenance

Check Writing/Banking

* Automatically updates the Vendor, Customer, Deposit, Accounts Payable, GL and Journal files
* Writes checks with automatic vendor and customer lookup information
* Supports up to 9 separate bank and deposit files and Writes checks up to one million dollars
* Automatically posts to Banking Ledger, Deposit File, GL-Ledger and produces pay-line printing
* Handles banking interest and ATM charges
* Includes provision for hold and retrieve and non-print mode for hand written checks
* Reconciles bank statements
* Includes automatic void check function
* Allows full deposit functions including printing of deposit slip
* Prints bank statements sorted by pay-to name, general ledger account number, dollar amount and outstanding checks.
* Prints sorted cash disbursement journal and detailed deposit report
* Prints reports to screen or printer
* Flexible correction mode for accidental entries
* Direct hyperlink to the accounts payable files

Payroll

* Automatically updates the Payroll, Employee, GL and Journal files
* Adds, deletes and archives employee information
* Built-in tax table with weekly, bi-monthly and monthly charts with salary feature
* Prints payroll checks including year-to-date voucher advice, while updating payroll, employee and banking ledger files.
* Adjusts for maximum FICA, SDI and Medicare
* Prints payroll records, employee files, 1099's and W2's
* Prints reports to screen or printer
* Flexible correction mode for accidental entries

Purchase Orders

* Automatically scans your inventory for low level items
* Generates vendor purchase orders including special messages
* Allows for adding, deleting, correcting and voiding of items
* Processes incoming purchase orders, while updating inventory levels automatically
* Prints purchase order summary and allows for reprinting of orders on demand
* Prints reports to screen or printer
* Flexible correction mode for accidental entries

General Ledger

* Lets you add, correct and delete your own GL accounts
* Journal maintenance automatically updates the up to 9 banking files
* Prints GL master file sorted by GL number or description
* Provides access to 13 accounting periods, with actual, budget and last year columns
* Breaks down GL accounts by account-type, debit-credit and department types
* Prints income statement and balance sheet, trial balance and journal
* Built-in direct posting table produces offsetting entries automatically

Return Merchandise Authorization (RMA)

* Issues, maintains, views, corrects and deletes RMA's
* Prints a detailed RMA report for tracking of goods to and from customer
* Prints reports to screen or printer
* Direct hyperlink to your customer file

ReportMaster

* Conveniently prints all system reports from one location
* Prints all reports to screen or printer

  Accounts receivable, accounts payable, backorder, balance sheet, banking/deposit, budget forecast, cash disbursements, daily sales, general ledger, income statement, inventory, invoice, commission, month-end, payroll, employee, return merchandise authorization, sales history, serial number, shipping rates and postal zones.

Backorder Tracking

* Automatically updated from Order-Entry and Point-of-Sale
* Allows for adding, deleting and correcting of inventory items
* Prints by customer, item number or all
* Allows for the deletion of terminated or all customers by day, month and year
* Flexible correction mode for accidental entries
* Prints reports to screen or printer

BudgetMaster

* Produces budgetary reports
* Stores and prints 12 months of information in last year, actual, and variance columns
* Prints barcode charts
* Prints reports to screen or printer

Utilities

* The following programs are included in the **Signature Series** family:
* **Amortization** - quickly calculates and prints monthly payments for real estate, autos and equipment
* **Electronic Mail** - Allows you to send and store messages for yourself and other workstations
* **File Repair** - Allows you to repair data files that may have become damaged as the result of bad power
* **Just for Practice** - Allows you to practice without changing live data
* **LabelMaster** - Allows you to print general information on 1" x 4" labels
* **Ordering Forms** - Allows ordering of all necessary forms required for our **Signature Series** package
* **Price List** - Allows you to generate an inventory pricelist with optional price levels for your customers
* **System Setup** - Allows for you to design your own flexible navigational program default paths
* **Telephone Communication** - Allows you to connect to other computer sites
* **Word Processing** - WordPro II letter writer
* **Auxiliary Program** - Allows you to select other programs to navigate to and from
* **Year End Close** - Allows you to reset all necessary data files to get ready for the following year